

TOWN OF ASHBURNHAM  
BOARD OF SELECTMEN MEETING  
MONDAY – MAY 21, 2012 – 6:30 p.m.  
TRAINING ROOM – PUBLIC SAFETY COMPLEX

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This meeting was aired live on local cable television.

PRESENT: Greg Fagan, Clerk, Leo Janssens, Member, Doug Briggs, Town Administrator and Sylvia Turcotte, Assistant to the Town Administrator. Ed Vitone was absent.

I. SALUTE THE FLAG

Fagan called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT           None

III. APPROVAL OF AGENDA

Fagan asked if there were any changes to the agenda as presented. Briggs noted that under VI. New Business Item A. there would be no discussion on the Class IV Repairman's license. ***Janssens motioned to approve the agenda as amended and was seconded by Fagan. Motion carried.***

IV. PRESENTATIONS & REPORTS

V. OLD BUSINESS

A. Review of Winchester Playground Re-Opening

Fagan noted that the playground re-opening went perfectly with a phenomenal turnout. He noted kudos to the Committee for their hard work and dedication as well as the DPW and Doug Briggs. Janssens added that he was impressed with the huge crowd in attendance and how everyone enjoyed the festivities.

VI. NEW BUSINESS

A. Request to transfer Class II Used Car License

Fagan stated that Dan Kelly, owner of DJ's Classic Cars, which is presently located at 180 Center Street is relocating to 73 Fitchburg Road and that he was asking to transfer his current Class II Used Car License to his new location (per the special permit with conditions set forth by the Zoning Board of Appeals).

***With no further discussion, Fagan motioned to approve and accept the transfer of the Class II Used Car License for DJ's Classic Cars and was seconded by Janssens. Motion carried.***

Dan Kelly, who was present, stated that he planned on opening at his new location on June 1<sup>st</sup> and that he was also planning an open house.

B. Permission to hold the 8<sup>th</sup> Annual Brian's Gift Road Race on September 29, 2012

Fagan stated that George and Judy Simmons were asking once again for permission to hold the 8<sup>th</sup> Annual Brian's Road Race on Saturday, September 29, 2012. They are asking for permission to use the Winchester Park area, and the Library grounds for this event. The timeframe would be from 7:00 a.m. to 4:00 p.m. and the event would include a walk/run, raffles, food, music, etc. as in the past. This year's proceeds would benefit Ralph Swanson, a former Oakmont Regional High School teacher to help with medical expenses not covered by his insurance. He added that both the Police and Fire Chiefs had stated that they had no issues with this event.

Fagan asked for comments on this request and Janssens noted that he had no objections to the event. ***Fagan made the motion to approve the request and was seconded by Janssens. Motion carried.***

VII. TOWN ADMINISTRATOR'S UPDATE (Report is attached to these minutes and also posted on the Town's website.)

Doug Briggs began by noting the openings on the Town Boards and Committees which included (2) on the Conservation Commission, (1) on the Capital Planning Committee, (1) on the Advisory Board and (2) on the Historical Commission.

He gave an update on the Water Tank Project and stated that they were trying to tie in with the road repaving on 101N as that area had the oldest pipes in Town and if any breaks occurred then they wanted to fix them before the final paving. He also noted that they awarded the Gardner Hill tank design bid to the low bidder last week and that it came in under by a couple hundred thousand dollars which could be used to extend the new water line down Cushing Street.

He noted that the Route 101N paving should be complete within the next week or so.

Briggs stated that the PILOT agreements had been signed and the first payment to the Town would be made in February. He also noted that Stan Herriott was working to get the PPA signed.

He noted that he was asked by the Selectmen for his recommendation on the fate of the South Station building and that he had asked the Department Heads for their thoughts. He stated that he would be ready to discuss this at the next Board of Selectmen meeting.

Briggs stated that the Police Union contract had been signed and they were now negotiating with the Dispatch Union.

He stated that after hearing some comments about the land purchased for the DPW relocation and a possibility of it being contaminated, he contacted DEP and was told that there were no issues with this property. He also noted that he would have the evaluation in about a week.

Briggs stated that he met with Greg Fagan regarding a possible five-year strategic plan for the Town. He noted that they would discuss this topic further at the next couple meetings of the Selectmen.

He noted that he had met with Gary Howland and members of the Conservation Commission to discuss a forestry plan for conservation land located near Bush Hill Road. He stated that they would be doing some harvesting/logging on a portion of this land and they would be presenting a plan at a future Board of Selectmen meeting.

Briggs then reminded the Board that he would be on vacation the week of May 29<sup>th</sup> thru 31<sup>st</sup> but that he would come in to sign the warrants either Tuesday or Wednesday. He added that during his absence, Sylvia Turcotte would be in charge.

VIII. APPROVAL OF MINUTES

IX. BOS CORRESPONDENCE

Briggs stated that he received an email from Gary Howland of the Conservation Trust regarding the Thoma property conservation restriction and they would need to sign off on the paperwork for this transaction by the end of the month so he was asking the Selectmen to hold a special meeting on Tuesday or Wednesday of the following week for this purpose. Fagan stated that they would work to schedule a meeting.

Briggs also noted that he received a request via email from Pat Stewart of the North Country Sustainability Center, Inc. asking for permission to hold a Boot Sale (which is a yard sale out of car trunks) on June 10<sup>th</sup> in Winchester Park, to change the location of their Farmer's Markets to the

other side of the park and also to hold a Taco Festival at Winchester Park in the fall. He stated that they would discuss this further at another meeting.

Fagan read the specifics of the Memorial Day Services noting that the brochure is available at Town Hall and that the information is also on the cable channel.

X. MAY/JUNE MEETINGS

Fagan read the list of meetings as follows:

<b>Committee/Board</b>	<b>Day/Date/Time</b>	<b>Location</b>
Zoning Board of Appeals	Wednesday, May 23, 7:30 p.m.	Lower Level – Town Hall
Council on Aging Board	Monday, June 11, 10:00 a.m.	Lower Level – Town Hall
Conservation Commission	Monday, June 11, 6:30 p.m.	Lower Level – Town Hall
Water/Sewer Commission	Tuesday, June 12, 6:00 p.m.	Lower Level – Town Hall
Board of Assessors	Wednesday, June 13, 6:00 p.m.	Assessors Office – Town Hall

XI ANNOUNCEMENTS

Fagan read the announcements as follows:

Town Clerk Reminders:

- January 1<sup>st</sup> and throughout the year – Open registration of voters in the Town Clerk’s office at Town Hall – Monday from 7:30 a.m. to 7:00 p.m. and Tuesday through Thursday – 7:30 a.m. to 5:00 p.m. (Town Hall is closed on Fridays.)
- Dog licenses are now available at the Town Clerk’s Office. Fees are \$10.00 for spayed/neutered dogs and \$15.00 for unsprayed/unneutered dogs. Please bring current rabies certificate. If licensing by mail please include check, rabies certificate, and a self-addressed stamped envelope and mail to Town Clerk, 32 Main Street, Ashburnham. A reminder will be sent out this month to all those who have not yet licensed their dogs. On June 1<sup>st</sup> a late fee of \$10.00 will be added to each license. Fagan noted his thanks to all those who have registered their dogs, which totaled over 700.

Representative Rich Bastien Office Hours at 6:00 p.m. in the Training Room at the Public Safety Building on the third Monday of every month. To schedule time, call 978-630-1776.

The Town Hall and Senior Center will be closed on Monday, May 28<sup>th</sup> for the Memorial Day Holiday.

The next meeting of the Board of Selectmen will be held on Monday, June 4, 2012 at 6:30 p.m. in the Training Room at the Public Safety Building.

XII. SOLICIT PUBLIC INPUT

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

*At 6:53 p.m. Fagan motioned to adjourn the meeting and was seconded by Janssens. Motion carried.*

Respectfully submitted,  
Sylvia Turcotte  
Assistant to the Town Administrator